

MINUTES OF THE PUBLIC REGULAR MEETING
PLEASANT DALE PARK DISTRICT
WEDNESDAY, November 9, 2016 – 7:00 PM
WALKER PARK RECREATION CENTER
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS

1. Pledge of Allegiance

2. Call to Order/Roll Call: Present: Commissioners: Kevin Burke, C.J. Johnson, and Kristen Wojtulewicz. Also present: Executive Director Matt Russian and Attorney Michael Cainkar. Absent: Ernie Moon and Brad Tertell.

3. Consent Agenda items a & b. Monthly Business (**Items a & b on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting**).

- a. Minutes of the October 12, 2016 Regular meeting
- b. Financial Statements presented to the Board of Park Commissioners for October 2016.

MOTION

Mr. Johnson made a motion to approve items a & b. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

4. Old Business

- Fall Festival Review

Mr. Russian reported receiving favorable feedback regarding the festival and fireworks display. There was a suggestion to adjust the start time and length of time for the festival and fireworks display for next year.

5. Presentation of FY2016 Audit Results Sikich LLP

Mr. Dan Berg gave a presentation to the board regarding the Audit Results. He briefly discussed the IMRF and pension liabilities, capital investments, capital restrictions, debt service fund, non-major fund regarding land, financial statements, and the net financial position of the park district at the present time.

6. Board Action on Ordinance 2016-5: Ordinance related to reimbursement of travel, meal, and lodging expenses.

MOTION

Ms. Wojtulewicz made a motion to approve Ordinance 2016-5. Seconded by Mr. Johnson. All Ayes. Motion passed.

7. Board Action on Ordinance 2016-6: Issuing of no more than \$650,000 in General Obligation Limited Bonds

MOTION

Mr. Johnson made a motion to approve Ordinance 2016-6. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

8. Board Action – Approval of Updated Employee Handbook

There was a brief discussion regarding adopting a policy providing for no smoking in the parks and whether or not there should be signs posted. Mr. Russian will add the revision regarding this issue.

MOTION

Mr. Johnson made a motion to approve the update of the Employee Handbook. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

9. Board Action – Approval of Payment Request - \$127,152.00 (90%) Tennis/Basketball Court Repair Project

There was positive feedback regarding the repair project.

MOTION

Mr. Johnson made a motion to approve the payment request of \$127,152.00. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

10. Open Forum (Limited to 15 minutes, 5 minutes per speaker)

11. Staff Reports

a. (Staff reports are provided as information only; Board members with questions - contact Matt prior to the meeting.)

12. Additional items

There was a brief discussion regarding the part-time AP, Payroll, and Human Resource position. Mr. Russian will continue to search for a part-time person to help Maria.

There was a brief discussion regarding the Candy Cane Hunt and needing someone to play Santa.

Mr. Russian indicated that the rating from Moody should be updated by November 17th, and it is expected to be at least an A2 rating.

Mr. Russian reported that the contract with Xando for food will not be renewed.

13. Executive Session (If needed)

14. Adjournment

MOTION

Mr. Johnson made a motion to adjourn. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

(Whereupon the Regular Meeting ended at 7:40 p.m.)

Reported by Carmella Traverso