PLEASANT DALE PARK DISTRICT
JOB DESCRIPTION

JOB TITLE: **Sports Official**

DEPARTMENT: Recreation

SUPERVISION: Reports to: Athletic Supervisor
Responsible for: Rec leagues

SUMMARY:

The Sports Official is responsible for enforcing playing rules and sports policies with participants and spectators. Works directly with the public and is responsible for contributing to a fun and safe environment for friendly competition.

QUALIFICATIONS:

1. At least 16 years of age
2. Hold or obtain current CPR/AED certification upon hiring

REQUIRED SKILLS:

Ability to perform light physical work, lift and carry up to 20 pounds and occasionally 50 pounds. Ability to stand, walk, sit, ride, reach, grasp, and perform body movements.

DUTIES & RESPONSIBILITIES:

1. Provide quality officiating during youth sports contests.
2. Read and understand league rules.
3. Work at scheduled times and/or find an appropriate substitute when necessary.
4. Develop a positive relationship with the participants and educate when necessary.
5. Maintain appropriate level of control, fairness, and consistency in all game situations.
6. Conduct games in an efficient fashion in the allotted time and on the day scheduled.
7. Maintain a positive relationship with staff and co-workers.

PHYSICAL DEMANDS/WORK CONDITIONS:

1. Ability to work in an outdoor setting under extreme weather conditions including heat, cold, wind, rain, snow, etc.

2. Intimate knowledge and understanding of league rules and ability to learn all rules and procedures specific to league.

SAFETY ISSUES:

Actively support the loss control program that will effectively control and reduce accidents.

Obey the practical safety rules, regulations and procedures established by the loss control program that is pertinent to the activities conducted.

Promptly report to the Safety Coordinator all accidents and injuries occurring within the course of employment, no matter how minor.

Promptly report to the Safety Coordinator all unsafe actions, practices or conditions observed.

Accident report must be filled out for each incident.