

MINUTES OF THE PUBLIC REGULAR MEETING
PLEASANT DALE PARK DISTRICT
WEDNESDAY, FEBRUARY 11, 2015
RECREATION CENTER
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS

1. Pledge of Allegiance

2. Call to Order/Roll Call: Present: Commissioners: Kevin Burke, Mark Radulski, C. J. Johnson, Ernie Moon and Kristin Wojtulewicz . Also present: Executive Director Matt Russian and Attorney Michael Cainkar.

3. Consent Agenda items a, b & c Monthly Business (**Items a-c on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting**).

- a. Minutes of the January 14, 2015 Regular Meeting
- b. Executive Session Minutes of January 14, 2015 meeting
- c. Financial Statements presented to the Board of Park Commissioners for January, 2015.

MOTION

Mr. Radulski made a motion to approve items a, b & c. Seconded by Mr. Johnson. All Ayes. Motion passed.

4. Old Business

- Hess Property/Community Garden

Mr. Burke reported that the well located on the property may need to be sealed or started up again as per the State of Illinois. Mr. Russian stated it would cost approximately \$5,000 to reconnect the well and \$2,000 to cap it. There was discussion regarding other forms of watering for the planter boxes for the community garden.

Prices for materials could cost between \$120 to \$140 per each 4 x 8 foot bed. There was discussion regarding utilizing other possible areas closer to watering options. The Park District may provide materials for 5 plots and Mr. Burke volunteered to build the plots. The charge to utilize the plots may be \$40 to \$50 per plot. There was also a suggestion to cap off the well on the Hess property.

- Kelly Miller Circus

There will be 2,000 tickets to sell for two shows. The circus personnel will do all the marketing and advertisement. There was further discussion regarding parking and permits.

5. Approval of Resolution 2015-1: Abatement of Tax Levy for Special Recreational Purposes as set forth in Ordinance 2014-4.

Mr. Russian and Mr. Cainkar explained the reason for abatement of the tax levy.

MOTION

Mr. Moon made a motion to approve Resolution 2015-1. Seconded by Mr. Johnson. All Ayes. Motion passed.

6. Approval of maintenance vehicle purchase: Ford F-350

Mr. Burke reported that it was a joint purchase.

Mr. Russian reported that the older vehicle will be sold for \$4,500. The final price for the new vehicle was \$29,584 with delivery within 90 to 100 days.

MOTION

Mr. Moon made a motion to approve the vehicle purchase of the Ford F-350. Seconded by Mr. Radulski. All Ayes. Motion passed.

7. Approval of Ordinance 2015-1: Sale of Surplus Property

Mr. Russian explained this motion would be for the approval of the sale of the older truck.

MOTION

Mr. Radulski made a motion to approve Ordinance 2015-1, sale of surplus property. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

8. Approval of Master Planning Contract – LandTech

Mr. Russian explained to the Board this is to set up goals and objectives over a five-year period. It is a consulting service used to provide a plan for the future of the Park District.

MOTION

Mr. Radulski made a motion to approve the Master Planning Contract with LandTech. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

9. Approval of Auditing Services Proposal – Sikich LLP

Mr. Russian explained to the Board that an official approval is needed at the board meeting before an engagement letter is delivered for signature.

Mr. Radulski indicated it is a way to lock in for a 3-year contract for audits to be executed.

MOTION

Mr. Radulski made a motion to approve the Auditing Services Proposal. Seconded by Mr. Moon. All Ayes. Motion passed.

10. Approval of Cooperative Agreement for Safety Coordinator Services

Billing for the safety coordinator services (Megan) are shared between Hodgkins, LaGrange Park and Pleasant Dale. Mr. Russian explained the different costs involved and which costs are shared and at what percentages.

MOTION

Mr. Moon made a motion for the approval of the cooperative agreement for safety coordinator services. Seconded by Mr. Radulski. All Ayes. Motion passed.

11. Open Forum (Limited to 15 minutes, 5 minutes per speaker)

Mr. Elie Youssef questioned the Board regarding the consultant for the master plan.

Mr. Radulski explained certain expenses may be estimates and may contain variable costs.

Mr. Russian explained that fees will be billed as services are rendered. He also explained that this firm is highly recommended and has done quality consulting in the surrounding areas.

Mr. Youssef also questioned the expenses for the auditing company. Mr. Radulski explained why it is necessary to have an auditing company that is very thorough and dependable. There was further discussion regarding the current bond rating of the Park District.

12. Staff Reports

- a. **(Staff reports are provided as information only; Board members with questions – contact Matt prior to the meeting).**

Mr. Russian explained he had a meeting with HR from UPS and later received a phone call regarding \$1,000 donation, possibly donating golf balls, popcorn, offering some volunteers for the drive-in. Also for the golf outing, they may provide a monetary donation and a foursome. There was discussion regarding the National Anthem with Veterans presenting colors.

Mr. Burke mentioned that two employees are leaving, Sarah is retiring and leaving in May, and Nancy is moving out of state.

13. Additional items

There was a brief discussion regarding whether the Board members would prefer electronic packets or paper packets for the meetings.

14. Executive Session

- Performance evaluation of specific personnel

MOTION

Mr. Radulski made a motion to go into Executive Session to discuss Performance Evaluation of specific personnel. Seconded by Mr. Moon. All Ayes. Motion passed.

(Whereupon the Board went into Executive Session at approximately 8:05 p.m.)

(Whereupon the Board came out of Executive Session at approximately 8:13 p.m.)

15. Hiring and firing of personnel (If Needed) – Nothing heard

16. Adjournment

MOTION

Mr. Johnson made a motion to adjourn. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

(Whereupon the meeting ended at 8:15 p.m.)

Reported by Carmella Traverso