

MINUTES OF THE PUBLIC REGULAR MEETING  
PLEASANT DALE PARK DISTRICT  
WEDNESDAY, DECEMBER 13, 2017 – 7:00 PM  
WALKER PARK RECREATION CENTER  
7425 SOUTH WOLF ROAD, BURR RIDGE, ILLINOIS

1. Pledge of Allegiance

2. Call to Order/Roll Call: Present: Commissioners: Ernie Moon, Kristen Wojtulewicz, CJ Johnson and Brad Tertell. Also present: Executive Director Matt Russian & Attorney Joseph Cainkar. Absent: Kevin Burke

3. Consent Agenda items a & b. Monthly Business (**Items a & b on the consent agenda will be approved with one motion; Board Members with questions should call Matt prior to the meeting**).

- a. Minutes of the November 8, 2017 Regular meeting
- b. Financial Statements presented to the Board of Park Commissioners - November 2017.

**MOTION**

Mr. Tertell made a motion to approve items a & b. Seconded by Mr. Johnson. All Ayes. Motion passed.

4. Old Business

- 4A** - Continued Discussion and Possible Board Action on Proposed Lakeside Pointe of Burr Ridge Development

Mr. Russian provided the Board with a new proposal prepared by McNaughton Development.

Mr. John Barry from McNaughton Development presented plans for the proposed park in the Lakeside Point of Burr Ridge Development which included playground equipment for two different age groups, a putting green, center grill area, bench, some parking in the area, a pedestrian bridge, decorative fencing and landscaping. The land would be donated and the park would be developed and covered financially by McNaughton. Upon completion this area would be turned over to the park district. The intention is to develop the site in the Spring with anticipated completion in the Fall of 2018.

There was discussion regarding the usage of the park because of its location, liability, accessibility, equipment, maintenance, garbage collection, and possible vandalism.

Mr. Tertell expressed his concern over the usage of this kind of park because of the remote location and size of the park area. It's 2/3 of an acre.

There was further discussion regarding the amounts that would be donated depending on the sales and sizes of the homes involved in the area if the park is not approved.

Attorney Cainkar suggested that the Board discuss all the issues involved and also discuss whether or not to take part land or take money in lieu of that land. The Board can make their decision at the January meeting.

**4B - Update on White Buffalo Playground Project**

Mr. Russian reported that there is a scheduled meeting next Thursday. The meeting would involve Eric Sloyan, Taylor Martin, PRI, the school, teachers, possibly some parents and maybe some students and Mr. Russian. We would like to break ground just for the playground in 2018. The high school district has 77 acres, and the Park District has 7 acres along Willow Springs road which may be discussed for a future possible project. There was also a brief discussion regarding raising funds for this project.

Mr. Johnson met with Matt and the Superintendent of the High School to discuss different uses for the land. Further information will be provided at the January meeting regarding this issue.

**4C - Update on Walker Park Project**

Mr. Russian provided a map to the Board for the Walker Park Project. Issues discussed were the overall site plan, ball field and play areas, the challenge course, connecting sidewalk, new surfacing, new bay of swings including an ADA swing, the playground area for ages 2 to 5, the sand volleyball court, picnic shelter that would accommodate 100 people, a bathroom, existing light towers, T-Ball area, two permanent sand-bag boards, relocation of the horseshoe pit, ADA accessibility, a possible retaining wall, and an asphalt path to the Gazebo area.

There was a brief discussion concerning the crumbling path in the area and the flooding concerns. Some suggestions were made regarding a possible retention area and other solutions for the flooding that occurs in the area near the creek. The path is in very poor shape and needs to be replaced or repaired.

**5. New Business**

**5A - Appointment of Flagg Creek Golf Course Board Members for 2018**

**MOTION**

Mr. Moon made a motion to nominate Mr. Brad Tertell to serve as a member on the Flagg Creek Golf Course Board for 2018.

Mr. Tertell accepted the nomination mentioning that he will be out of town for the first few months of 2018 and expressed his concerns regarding whether or not he would be able to be on a conference call during the meeting and whether or not he could vote.

Attorney Cainkar stated that under the Open Meetings Act, if you are going to be on vacation, you can't just phone in a vote. Any Board member could attend the meeting in Mr. Tertell's absence, and Mr. Tertell may call in and be on the phone during the meeting, but his vote is not going to be counted over the phone.

Mr. Russian read the following into the record regarding a Commissioner's absence for a meeting. "Minutes shall include the date, time, and place of the meeting. The Park Commissioner is recorded as either present or absent, and whether the members were physically present or present by means of video or audio conference." You are able to video or audio in. There is the ability under illness or work to call in and be a voting member, however, it can never count towards the quorum, but they can vote.

Attorney Cainkar will send an email to Mr. Russian and the Board members regarding these issues.

The motion to nominate Mr. Tertell as a Flagg Creek Board member was seconded by Mr. Johnson. All Ayes. Motion passed.

**5B** - Board Action on Resolution 2017-4: A Resolution Amending Section III.K., Non-Discrimination & Anti-Harassment, of the Personnel Policy Manual

**MOTION**

Mr. Johnson made a motion to approve Resolution 2017-4: A Resolution Amending Section III.K, Non-Discrimination & Anti-Harassment, of the Personnel Policy Manual. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

**5C** - Board Review and Approval of Updated Park Policy Manual

**MOTION**

Mr. Johnson made a motion to approve the updated Park Policy Manual. Seconded by Ms. Wojtulewicz. All Ayes. Motion passed.

**6. Open Forum (Limited to 15 minutes, 5 minutes per speaker)**

**7. Staff Reports**

- a. (Staff reports are provided as information only; Board members with questions - contact Matt prior to the meeting.)**

**8. Additional items**

Mr. Russian reported that the Park District started a commemorative tree program and allocated a tree to be planted in the Zeman family name. A plaque has been ordered honoring the Zeman family which will be hung in the rec center.

Mr. Russian read an email into the record from Mr. Kevin Burke indicating that he is resigning his post as Commissioner for the Pleasant Dale Park District effective December 15, 2017, due to his career and family commitments. Mr. Burke made a suggestion to have the board members consider Mr. Todd Davis, who is already serving on the Flagg Creek Board, for this vacancy.

Attorney Cainkar explained the options available for appointing a new member for the consolidated election in April, and this would be an unexpired four-year term. The vacancy will be declared at the January meeting. Someone can be appointed to serve on the Board until April.

**9. Executive Session**

- Review of Executive Session Minutes (May 10, 2017 & June 14, 2017)
- Executive Director Contract

(Whereupon the Board went into Executive Session at approximately 8:06 p.m.)

(Whereupon the Board came out of Executive Session at approximately 8:30 p.m.)

**10. Board Action on Release of Approved Executive Session Minutes**

**MOTION**

Ms. Wojtulewicz made a motion that there is no need for confidentiality for the June 14, 2017 Executive Session Minutes, and those minutes could be released to the public. Seconded by Mr. Tertell. All Ayes. Motion passed.

**11. Adjournment**

**MOTION**

Ms. Wojtulewicz made a motion to adjourn. Seconded by Mr. Tertell. All Ayes. Motion passed.

(Whereupon the Regular Meeting ended at 8:35 p.m.)

Reported by Carmella Traverso

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Secretary